

Rossland Public Library Board
Meeting Minutes

February 9th, 2022

7:00pm

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Richard Kemick

Attendees: Richard Kemick, Catherine Spence, Eileen Daniel, Jeff Ross, Mike Ramsey, Abigail Steele, Francine Weigeldt, Terry Miller, Stacey Boden.

- I. Call to order (1 minute) : **Called to order at 7:00pm**
- II. Territorial Acknowledgement (5 minutes) – Catherine Spence.
Catherine shared educational resources from the West Vancouver School District and the Squamish Nation.
Reading comments from educators about teaching children from a young age and acknowledging the land we live on and getting people outside to create connections between Indigenous culture and history.

<https://westvancouver.schools.ca/aboriginal-education/resources-curriculum-and-classroom-resources/curriculum-and-classroom-resources/>

- III. Approval of Agenda (2 minutes)
Motion to Approve:
M/S: Mike/Abigail
- IV. Approval of Minutes from Last Meeting (2 minutes)
Motion to Approve:
M/S: Richard/Mike
- V. Consent Agenda (2 minutes)
 - a. Director's Report
 - b. Executive Report
 - c. Quickbooks Balance Sheet and Profit & Loss ReportQuestion about why the book budget was so low. **Answer was that the book budget is where things can be moved around after sorting out wages and operating expenses. Can be increased with grants, donations, fundraising.**

A payment from the City is coming before March 1st, 2022.

d. Budget Comparison

VI. Summary of Operations from Director (10 minutes)

Opportunity for feedback.

Ask to have statistics roll over from previous year for comparison.

Discussion about technology grant and being able to purchase specific items as laid out by the Columbia Basin Trust. Very exciting!

Collaboration between the Library and Goldrush Bookstore is promising as far as cross-promotions, providing a wish list and increasing donations.

Stacey will reach out to Joelle from the Museum to see about collaborating with programming and Heritage Week upcoming.

VII. Updates from partners (10 minutes)

a. City of Rossland (5 minutes) – Terry Miller.

Terry provided an update on recent council meetings, the Heritage Committee and the Bear Smart Committees, as well as an update on the growth of Rossland (11% growth).

The population as of the 2020 census is 4200 and more information is available on Statistics Canada's website.

The City is creating a five year plan to account for further growth to the area.

b. Rossland Museum and Discovery Centre (5 minutes) – Mike Ramsey.

Mike provided details on 4 key issues:

1. The Building Development Project at the Museum which raised a considerable amount of funding and will allow for wonderful changes to the exterior and interior of the Museum.

2. The Museum has entered into a Memorandum with the Sinixt to act as a repository for Indigenous objects.

<https://www.rosslandmuseum.ca/news/2022-autonomous-sinixt-mou>

3. Winter Programming at the Museum targets all demographics including a Pro-D day camp.

4. Everyone is looking forward to returning to a weekly market and there may be an opportunity for the Library and Museum to collaborate on a table/space at the market.

VIII. New Business (21 Minutes)

- a. Strategic Planning Update – Stacey (1 minute)
Strategic planning was postponed again due to illness and the PHO. Richard, Mike and Stacey will meet with Zoe on Tuesday, March 8th from 10am to 1pm.
- b. AGM Planning - Stacey (2 minutes)
Stacey asked if there is anything needed to prepare for the AGM in April.
Jeff will get the Financials from Grant Thornton.
Stacey will ask Richard for a statement for the Annual Report.
AGM tentatively scheduled for 13th of April (will confirm at March 9th meeting).
Advertising should begin 30 days in advance (March 13th) and will include asking for new Board members.
Stacey will collect names for potential board members and pass them along to Richard.
Eileen can put an ad in the paper with the AGM invitation.
- c. Printing Fees Update - Stacey (1 minute)
No complaints so far about the increase in printing/scanning fees.
Waiting to see latest invoice to check on difference it may be making.
- d. Fundraising/Ways to increase donations? - Stacey & anyone else (5 minutes)
Stacey wanted to open up discussion for fundraising ideas and options.
Some ideas:
Could artists donate as a thank you for having space to showcase their works?
The Library could host a paint night with a local artist as the featured guest.
Trivia Night is still on the table! (Julie would know about liquor licensing).
Eileen will ask at the liquor store/local depot about a donation bin/collection as people drop off their empties.
Catherine to look into having supporters purchase cards from Ferraro's with a kick back for the Library.
Stacey will advertise for donations with a goal of \$12,000 for Collection Development.
- e. Late Fees – Richard (5 minutes)
Richard suggested eliminating late fees permanently.
Discussion around pros and cons, general feeling of the board.
Concern that the revenue is necessary and how to recoup those costs without collecting fines. (Donation collection driven by the Director, grants, the Board could play a more active role in fundraising).
Library Staff will put up a sign saying that in lieu of a late fee, patrons could consider donating to the Library.
Suggestion to postpone vote until COVID-19 restrictions are lifted completely.

How to encourage monthly donations from Rossland residents who actively support the Library, or reach patrons who do not use Library services. (The Strategic Plan could help with this.)

Board commenced with vote to go permanently fine free:

M/S: Richard/Abigail

In Favor: 5 members

Against: 2 members

Motion passed.

Stacey will collect more accurate data on money collected from patrons for book replacements, etc.

- f. 5 Days of Sick Pay passed by BC Gov – Mike Ramsey (1 minute)

Suggested looking into possible reimbursement/subsidy from government.

Jeff found some information about reimbursement for staff collecting money for being sick due to COVID-19 related issues.

<https://www.canada.ca/en/revenue-agency/services/benefits/recovery-sickness-benefit.html>

<https://news.gov.bc.ca/releases/2021LBR0025-001178>

<https://www2.gov.bc.ca/gov/content/employment-business/employment-standards-advice/paid-sick-leave#employer>

- g. Library Appreciation Dinner – Mike Ramsey (1 minute)

The Board would still very much like to have an appreciation dinner/event with the staff and are looking forward to when it is possible.

IX. Confirm next meeting date: Wednesday, March 9th, 2022 at 7:00pm over Zoom.

X. Adjournment

Meeting adjourned at 8:11pm.

XI. In camera