

Rossland Public Library Board

Meeting Minutes

December 15th, 2021

7:00pm

Type of Meeting: Monthly Board Meeting

Meeting Facilitator: Richard Kemick

Invitees: Richard Kemick, Catherine Spence, Eileen Daniel, Jeff Ross, Mike Ramsey, Abigail Steele, Francine Weigeldt, Stacey Boden.

Regrets: Terry Miller, Maureen Brown.

- I. Call to order (1 minute) : 7:02pm.
- II. Territorial Acknowledgement (5 minutes) –

Read an excerpt from “1491” and discussed the history of settler/indigenous relationships and how settlers were often persuaded to join the indigenous way of life, and did so voluntarily, as opposed to the colonial way of forcing compliance and assimilation.

Next territorial acknowledgement by Francine Weigeldt.

- III. Approval of Agenda (2 minutes) :
Motion to Approve:
M/S: Richard/Jeff
- IV. Approval of Minutes from Last Meeting (2 minutes)
Motion to Approve:
M/S: Richard/Abigail.
- V. Consent Agenda (2 minutes)
Motion to Approve:
M/S: Richard/Mike.
 - a. Director’s Report
 - b. Executive Report
 - c. Quickbooks Balance Sheet and Profit & Loss Report
 - d. Budget ComparisonDiscussion on deficit. Prediction from Jeff that it will be around \$10k.

VI. Summary of Operations from Director (10 minutes)

Opportunity for discussion.

Orders from Renewal budget are on their way and experiencing shipping delays. Funds have been transferred from Renewal to main business account and spent on those specific purchases.

Program attendance is high and patrons have a lot of positive feedback. Numbers are reflected in statistics.

January will include door counter numbers from December.

The Procedure Manual will be comprehensive and feature opening, closing and absolutely everything in between including the full Sitka Evergreen manual, which is our Integrated Library System.

Richard and Mike will be our strategic planning committee, along with Stacey. **Stacey will let Zoe from the Columbia Basin Trust know and arrange for a date to meet. In-person preferred.**

VII. Updates from partners (10 minutes)

- a. City of Rossland (5 minutes) – Terry has sent his regrets but there was discussion about the Grant awarded by the City of Rossland and a suggestion to apply again in 2022.
- b. Rossland Museum and Discovery Centre (5 minutes) – Mike Ramsey will be the new Museum/Library liaison as Maureen Brown has stepped down and he sits on both Boards. Stacey was able to talk with Joelle about the logistics and both agreed it is a convenient and wonderful arrangement.

VIII. New Business (10 minutes)

- a. Strategic Planning – Stacey (5 minutes)
Already discussed under Strategic Planning in the Director's Report.
Mike Ramsey, Richard Kemick, and Stacey Boden will meet with Zoe Creighton to begin the strategic planning process.
- b. Parking – Stacey (3 minutes)
The credit union is a good solution for anyone without mobility issues. Parking closer to the building will provide more light, and bylaw did say that for evening staff, moving vehicles closer to the library from 4-6 is no problem.

Any staff with mobility issues can be given an exemption from ticketing (provided they follow the rest of the bylaw guidelines) by contacting the bylaw officer.

c. Budget – Stacey (1 minute)

Budget will be drafted before next meeting by Stacey.

d. Dinner in January? – Stacey (1 minute)

Positive reception to this idea! We will plan a staff/board dinner/get together when COVID cases are low and it is convenient for everyone.

e. Maintenance – Stacey (1 Minute)

City needed to be called for emergency sewage maintenance earlier in December. Stacey will call the City once a month to ask about regular maintenance to prevent emergencies (or what their preference is).

During meeting with City they discusses sewer plans and have said that public bathrooms, access, and regular maintenance are a priority and are a part of their plan moving into 2022.

IX. Confirm next meeting date: Wednesday, January 12th, 2021 at 7:00pm

Suggestion to have meeting go back to being over Zoom for January.

X. Adjournment

Motion to adjourn:

M/S: Richard/Eileen.

Adjourned at 7:50pm.

XI. In camera