

Rossland Public Library Association Board of Trustees Meeting

Meeting Date and Time: April 14, 2021, following AGM

Attending: Mike Ramsay; Councillor Terry Miller; Eileen Daniel ; Abigail Steel; Catherine Spence; Francine Weigeldt; Richard Kemick; Roberta Post; Stacey Boden

1. Call to Order 7:26pm

2. Approval of Agenda; Moved by Catherine, seconded by Richard Kemick.

3. Operations Update from Director.

Director's Report.

- Stacey to send link for Ryan Dowd Homeless Training to all Board members.
- will draft Study Room and Study Station policy to allow use by patrons.

4. 2021 Financial Statements

a. Review Grant Thornton 2020 Financial Statement

- Reviewed during AGM.
- questions can be directed to Jeff.

5. Maintenance Update

a. Plumbing issue

- Abigail to check in with City again.
- concerns raised by staff as an ongoing issue but no immediate disasters.

6. **Consent Agenda**; Moved by Mike, seconded by Abigail.

7. Updates from Partners

a. City of Rossland - Councillor Terry Miller

- updates on the Letter of Agreement with the Tennis Society.
- Mom's Doing No Harm are circulating a letter about safe drug supply.
- Reviewing fire service.
- Working on recreation centre master plan.
- Economic Development Task Force is going to circulate surveys.
- The Official Community Plan is to be future ready.

b. Rossland Museum and Discovery Centre - Maureen Brown

- Working with the Library and Kristin Spearman on the Sustainability Food Tools.
- the fruit press will live at the museum and the remaining tools will be at the library.
- working on layout and design of Mining Experience.
- Online portal for Museum looks great!
- Spring Camps were a success. Planning for summer and keeping everyone working and safe.

8. Policy Review

a. C.2 Travel Policy, and Appendix F, Travel Reimbursement

- no changes necessary. Update to say "Reviewed April 2021".

b. C.5 General Expense Claim

- no change necessary. Update to say "Reviewed April 2021".

c. B.3 Collection Development upcoming at May Board meeting

- to be reviewed in May.

Motion to accept policies; Moved by Catherine, seconded by Abigail.

9. New Business

a. Upcoming Provincial Library Trustee meetings, Francine

- 2 workshops on Indigenous Land Recognition hosted by the BCLTA. Francine will attend both.

b. New signing officers needed for Credit Union, motion needed

- Richard Kemick to be recognized as signer at the Nelson Credit Union.

- Moved by Catherine, seconded by Roberta.

c. Committee structure, future plan, Mike

- remove Personnel Committee and create Executive Committee.

Board Structure:

Chair: Richard Kemick.

Vice Chair: Catherine Spence.

All other positions remain the same.

Committees:

- Maintenance: Abigail.

- Public Relations: Eileen.

- Finance: Jeff, Mike, Roberta.

- Art: Richard, Penny.

- Executive: Richard, Catherine, Francine.

10. Confirm Next Meeting Date, Wednesday, May 12 at 7:00pm.

11. Adjournment at 8:02pm.

12. In camera