

Rossland Public Library Association
Board of Trustees
October 14th, 2020

Attending in Person

- Catherine Spence (acting chair,) Abigail Steele, Francine Weigeldt, Richard Kemick, Mike Ramsey, Eileen Daniel (taking minutes)

Attending via Zoom

- Dirk Lewis (representing council,) Jeff Ross

1. Call to Order by Spence at 7:01 PM
- 2.0 Additions to agenda
 - 6.7 from Steele re quote from Hil-Tech Contracting (partition wall);
 - And 6.8 re KLF Board Meeting
- 3.0 Approval of Minutes from September Board Meeting: Ramsay / Steele / All in favour
- 4.0 Business Arising from Minutes Discussion
 - 4.1 Library lease renewal
 - approved by City Council
 - expires 2024
 - Ramsay / Spence / carried
 - Signed by Spence and Steele
- 5.0 Consent Agenda
 - 5.1 Chair's Report:
 - Jeff (budget)
 - Due at the end of October
 - 5.2 Director's Report
 - Books Club update
 - Nelson PL monthly online writing classes update
 - Materials Budget update
 - Circulation update
 - Covid update
 - 5.3 Quick books Online Balance Sheet and Profit and Loss Report for the period January 1, 2020 – September 30, 2020

Motion to accept Consent Agenda: Steele / Ramsay / all in favour
- 6.0 New Business and Correspondence
 - 6.1 Policy review and approval:

- C.1 Personnel Policy
- Approved subject to comments, edits, and formatting adjustments
- Spence / Ramsey / all in favour

6.2 Operating Budget for 2021:

- Budget is completed
- Will be approved at the November meeting

6.3 Workshop Training

- Review and discuss
- Two workshops suggested

6.4 Artwork Hanging System

- Kemick on purchase decision from Hang it up Systems
- Will function for multi mediums
- Kemick will look into an additional quote from Lee Valley
- Motion will pass by email

6.5 Fruit press in outside shed

- Discussed solutions for moving and storing this heavy item
- Owned by Sustainability Committee; will be returned to them
- There is another press in town

6.6 Public Relations

- Daniel re running article in *Rossland Telegraph*
- Will publish our contributions every two weeks

6.7 Partition Wall

- Steele re quote from Hil-Tech for partition wall
- Decision needs to be made regarding regular door or pocket door

6.8 KLF board meeting *online*

- Steele reported on Strategic Planning in light of Covid
- Also from Abigail – went to

7.0 Updates from Partners

7.1 Museum

- No updates
- Not in attendance

7.2 City of Rossland

- Lewis proposed that the library support the museum by having passes available
- This system is already in place, not that well used

8.0 Questions/General Discussion

- There was no additional discussion

9.0 Adjournment

- At 8:54