

Rossland Public Library Association

Board of Trustees

May 13, 2020 - Virtual meeting

Present: Christa Ford, Jeff Ross, Bob Reardon, Catherine Spence, Niki Larsen. Maureen Brown, RMDC. Regrets: Lauren Roach, Dirk Lewis, Rossland City Council.

1. Call to Order by Ford - 7:02pm

2. Additions to agenda -

- 4.2 - missing policy A.5

- 6.4 - Report from the Museum

3. Approval of Minutes from April Board Meeting

Motion to approve the minutes from the 8 April 2020 Board meeting: Ford / Reardon Carried.

4. Business Arising from Minutes Discussion

4.1 Policies passed by email voting between regular meetings in April and May 2020:

A.1, B6 and the Working from Home policy.

4.2 Policies review:

The following policies will be voted on via email: C7, C8, A2, A3

4.3 Library Staffing verbal by Rintoul:

Continue to have one staff person at time in the library while assessing weekly.

Children's Librarian Amann and Director Rintoul are working from home.

4.4 Transition Plan Status

Interim Director Stacey Boden had her last day 1 May 2020.

5. Consent Agenda

Containing reports from the Chair, the Director and the KLF representative

Motion to accept the consent agenda: Spence /Larsen Carried

6. New Business and Correspondence

6.1 COVID re-opening plan

Reardon to install a plexiglas screen across the circulation counter.

Suggestion from staff to have extra external seating to facilitate use of our wifi.

There are two wooden benches which could be placed outside while staff are in the building.

Restoring services outline discussed. Ross noted omissions of the washrooms and meeting rooms from the plan.

Waiting for guideline on protocols from several sources but everything will be based on WorkSafe rules.

Discussion regarding Cycling without Age making deliveries for the library. Rintoul to talk with Penny Johnson about this possibility

6.2 Maintenance Update

Reardon has spoken to Scott Lamont, incoming Manager of Operations at the City of Rossland, regarding a grant application to upgrade to LED lights. As the library is a City owned building, they have to make the application. The rebate will give us a roughly 50% discount and the lamps should last 5 to 10 years. The library could see a reduction in cost of lighting of 70%.

Reardon has also obtain glass to install in the door of the Harry Lefevre Meeting Room.

6.3 Policy Review

A.4 Motion to accept as amended: Ford / Spence Carried

Appendix B: Motion to accept as amended Ford / Reardon Carried

Appendix E: Accepted as stands. Note the date of review. Carried

B.1 Motion to accept as amended: Ford / Larsen Carried

B.7 Motion to accept as amended: Ford / Ross Carried

7. Questions/General Discussion

Question from Rintoul regarding cut off date for potential board member applications.

Discussion around AGM invitations and timing of the meeting.

Next Scheduled Board Meeting & AGM – June 3 2020 @ 7pm

In camera session

Adjournment

Status	Name	Number
Passed by email voting	Work from Home	New
Passed by email voting	Incorporation, Meeting Rooms,	A1, B6
	Conduct, Error in Rooms	B6 , C7, C8
	Board, Governance	A1, A2, A3, A5
Passed at this meeting	Old stuff & Funding	A4, Appx B, App E, B1, B7
	Personnel	C1, C3, C6, C10
	Library Function	B2, B4, B5, B8
	Expenses	Appx A, Appx G, C4, C5
	Admin	Appx C, Appx D, Appx F,
	Misc	C2, C9

