

# MINUTES FOR January 2020 BOARD MEETING

Rossland Public Library Association January 8, 2020 at 7:00pm

Present: Roach, Stanley, Ross, Larsen, Ford, Spence, Lewis, Eames (staff)

1. Call to Order at 7:06
2. Additions to agenda: MOFAB invoice

Raven Reads Bookclub

Update on Library daily workings

3. Approval of Minutes from December Board Meeting

3.1.Motion: Ford

Second: Stanley

Passed Unanimously

4. Business Arising from Minutes Discussion

4.1.Library Staffing: the job vacancy was posted again as closing on January 15 on Bhubble, BC Works, and KLF which has put it out to all members; one person has asked for more information on particulars such as minimum and maximum hours required and pay; 2 local people have been identified as possible candidates : Louise Siddley and Noreen Bernie; Ross to determine rate of pay if salary is taken to an hourly wage and get back to Roach. A transition plan is being worked on for the last 2 weeks of March.

4.2.Children in Library Policy: Stanley consulted federal, provincial and local laws and policies from other institutions such as the Rossland Arena on unattended children to ensure RPL policy does not conflict with laws or norms. Ford thought it might be a bit prescriptive and based on

experience there are good reasons for exceptions such as library programmes; Roach suggested the details of the policy be left and discretion used when needing to use the policy and that the accompanying sign to alert parents to this policy be general; Larson thought the sign needs to be very clear and concise such as “Children under 12 years of age must not be left unattended”; As this is a staff initiated policy Stanley will email the policy as it is to Eames to be forwarded to all staff for input; when any amendments to the policy have been made an email approval of the policy will be sought.

4.3. Artwork in Library Policy: Stanley is working on this policy; Eames to ask Penny Johnson if she would be the coordinator of artwork in the Library and for the correct name of the council she will be liaising with; a Release of Liability Contract type of paperwork will need to be created to cover the Library in case of damage or loss; as the Library can only really accommodate 2-D works the policy will stipulate this; this policy reflects the Library connection with the community and aims to enhance the library experience; Reardon will be asked to help hang artworks in consultation with artist and Johnson.

4.4. LRC Donor Recognition Plaque: Roach has the invoice and will write the cheque to MOFAB; Spence will take photos for MOFAB and with Reardon will explore blackening of incised names for better visibility.

4.5. Raven Reads Book Club: Spence and Stanley will buy tea and snacks as had been previously provided by Margaret Smith on the RPL account at Ferraro's.

## 5. Consent Agenda

### 5.1. Chair's Report

## 6. New Business and Correspondence:

6.1. New operating agreement and lease license with City of Rossland:

Stanley had a productive conversation with Brian Teasdale of the City to tie in the lease of the building and clear responsibilities for RPL and City staff and moving RPL from a yearly request for funding to an integral part of the City's budget; Teasdale sees this as a possible example for other City owned properties; City Council will talk about this proposal in 3 weeks.

7. Questions/General Discussion: Eames reported that a significant amount of time is being spent on new duties simply because they are new and staff does not necessarily have all the tools or information required; the public and patrons are noticing the gaps that are now evident such as out-of-date website, no community poster board, etc.
8. Next Board Meeting – Feb 12 @ 7pm
9. Adjournment at 7:58
10. In camera:  
Motion to allocate \$500 to staff and \$100 to casuals in appreciation for the extra effort since September.

Motion Roach  
Second Stanley  
Passed