

April 2020 BOARD MEETING Minutes

Rossland Public Library Association April 8, 2020 at 7:00pm – via Virtual meeting

Present: Christa Ford, Lauren Roach, Bob Reardon, Jeff Ross, Stacey Boden, Catherine Spence, Nikki Larson, Dirk Lewis

1. Call to Order
By Christa at 7:09pm.
2. Additions to agenda
Al Stanley resigning from Board
Notes from Bev (Additional one time funding, Strategic Initiative from BC Libraries)
3. Approval of Minutes from March Board Meeting
Motion by Christa.
Second by Bob.
4. Business Arising from Minutes Discussion
 - 4.1. Library Staffing – Update
2 Library Staff working one at a time. Updated schedule posted and daily check ins with staff to assess comfort levels as well as any mental health issues that should arise. Temporarily ignoring request to have two individuals in the building at a time. Lynn working from home. Mostly doing “make work” projects to avoid lay offs for the time being. Gill requested to be laid off. Bev and Stacey working from home, Stacey occasionally going in to replenish supplies and check on the building.
 - 4.2. Transition Plan Status - Update
Bev to return to work full time the week of April 27th. Stacey’s last day is Friday, May 1st. Transition from less interactive to more interactive work taking place. Christa talking to Bev every Friday to check in.
 - 4.3. Grant Update
All funds received as of March 26th. Library funding shouldn’t change. Municipality has no intention of reviewing funding at this time.
5. Consent Agenda
 - 5.1. Chair’s Report
 - 5.2. Director’s Report
6. New Business and Correspondence

- 6.1. AGM – new date
New date set as June 3rd, 2020.
- 6.2. COVID policy review
2 new policies to distribute to staff upon Board approval. Work from Home Policy and Work in Library Safe Practices Policy. Some revisions to be made. Can be fixed and given to staff.
- 6.3. Other Policy Review - hold until May
- 6.4. One time digital initiative
Minister Rob Fleming announced a one time payment of \$3 Million government investment in public libraries to support connectivity services, enhanced digital resources and related initiatives. These funds could potentially go towards purchasing new patron computers for the Rossland Library.
- 6.5. Strategic initiative
The Ministry of Education released their provincial strategic plan for public library service. A copy is saved in the April 2020 Board Meeting folder and is accessible online for review. Outlines the strategic plan for libraries in 2020. Stacey gave a brief summary.
- 6.6. Art hanger quote
Not going to move forward with the art hanger quote. Wait until COVID situation is better and look at new options.
7. Questions/General Discussion:
Wondering about ways to give staff an actual staff room with some leftover money in budget. Ways to create storage for tables but have a comfortable place for staff to take their breaks.
8. Next Scheduled Board Meeting – May 13 @ 7pm
9. Moved to In Camera session at 7:51pm.
10. In camera session
11. Adjournment