

AGENDA – July 2020 BOARD MEETING

Rossland Public Library Association July 8, 2020

Present:

1. Call to Order

2. Additions to agenda

3. Approval of Minutes from June Board Meeting

4. Business Arising from Minutes Discussion
 - 4.1. Library lease renewal – status update
 - 4.2. Personnel policy renewal – status update

5. Consent Agenda
 - 5.1. Chair’s Report
 - 5.2. Director’s Report
 - 5.3. Quickbooks Online Balance Sheet and Profit and Loss Report for the period January 1, 2020 – May 31, 2020

6. New Business and Correspondence
 - 6.1. Signing Officers – motion to add Roberta Post and Jacqui Dawes and remove Christa Ford and Lauren Roach as signing officers on the accounts at the Nelson & District Credit Union
 - 6.2. Motion to transfer funds from the Library Renewal NDCU Account to the General Operating NDCU Account in the amount equal to the cost to upgrade the library lighting

7. Updates from Partners:

7.1. Museum

7.2. City of Rossland

8. Questions/General Discussion:

8.1. Staff Relations – monthly staff meetings should include review of latest board meeting minutes and financial statements; budget should be presented at November or December staff meeting;

8.2. Review Strategic Plan and Proposed Work Plan for July – December 2020

Strategic Focus Area	Task	Responsible
Inspire the Curious	Evaluate Fall 2020 Programming	Bev - Staff
Inspire the Curious	Collection Development and Assessment Policy	Jeff
Inspire the Curious	Evaluate shelving and display	PR Committee??
Organizational Strength	Board Training	All
Organizational Strength	Monthly Policy Review	Catherine, Jacqui
Organizational Strength	Personnel Policy Renewal	Mike, Catherine, Jeff, Jacqui
Technology	Spending Plan for Provincial Grant	Bev – Staff
Sharing and Collaboration	Evaluate and Document ILL Workflow	Bev – Staff (Gill and Sabine)
Welcoming Spaces	Spending Plan for Remainder of Library Renewal Funds	Maintenance Committee??
Welcoming Spaces	Implement Artwork Policy	Richard, Penny

9. Board Meeting Schedule 2020 – Tentative meeting schedule for the remainder of 2020. The date and time of each meeting will be confirmed one month in advance at the prior board meeting.

Date	Time
Wednesday, September 9, 2020	7pm
Wednesday, October 14, 2020	7pm
Wednesday, November 18, 2020	7pm
Wednesday, December 9, 2020	7pm

10. Adjournment

11. In camera session